



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE

3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000

SEP -9 2013

In reply refer to  
DARS Tracking Number: 2013-00014

MEMORANDUM FOR COMMANDER, UNITED STATES SPECIAL OPERATIONS  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
COMMANDER, UNITED STATES TRANSPORTATION  
COMMAND (ATTN: ACQUISITION EXECUTIVE)  
DEPUTY ASSISTANT SECRETARY OF THE ARMY  
(PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE NAVY  
(ACQUISITION AND PROCUREMENT)  
DEPUTY ASSISTANT SECRETARY OF THE AIR FORCE  
(CONTRACTING)  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Class Deviation—Summary Subcontract Report Submission

Effective immediately, when using FAR 52.219-9 (or any of its alternates) or DFARS 252.219-7003 (or its alternate), contracting officers shall use the language in Attachment 1 in lieu of FAR 52.219-9(1)(2)(i)(C) and (D); and, shall use the language in Attachment 2 in lieu of the current definition for Summary Subcontract Report (SSR) Coordinator and SSR submission guidance found at DFARS 252.219-7003 paragraphs (a) and (h).

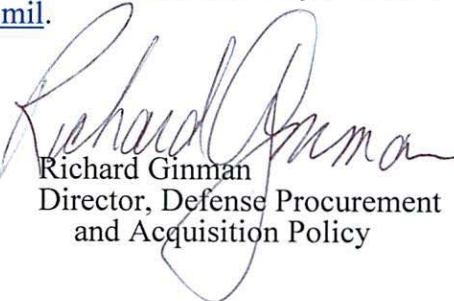
Attachment 1:

- Reduces the frequency of submission of the SSR submitted under an Individual Subcontracting Plan from biannual to annual.
- Eliminates the requirement for multiple SSRs submitted under an Individual Subcontracting Plan for construction and related maintenance and repair contracts, so that only one, consolidated report encompassing all contracts is necessary.

Attachment 2:

- Changes the entity to which the contractor submits the SSR in the Electronic Subcontracting Reporting System (eSRS) for an individual subcontract plan from the DoD department or agency (component) to DoD.
- Removes the requirement for the Year-End Supplementary Report for Small Disadvantaged Business, and the report for Small Disadvantaged Participation. These reports are no longer needed since 10 U.S.C. 2323 has expired.

This class deviation remains in effect until incorporated in the FAR and DFARS, or otherwise rescinded. My point of contact is Ms. Lee Renna, who may be reached at 571-372-6095, or at [marylee.renna.civ@mail.mil](mailto:marylee.renna.civ@mail.mil).

  
Richard Ginman  
Director, Defense Procurement  
and Acquisition Policy

Attachments:  
As stated

52.219-9, Small Business Subcontracting Plan (DEVIATION 2013-00014)

As prescribed in 19.708(b), insert the following clause:

**SMALL BUSINESS SUBCONTRACTING PLAN  
(DEVIATION 2013-00014) (AUG 2013)**

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(1) \*\*\*

(2) *SSR*.

(i) Reports submitted under individual contract plans\*\*\*

(C) If a prime contractor and/or subcontractor is performing work for more than one executive agency, a separate report shall be submitted to each executive agency covering only that agency's contracts, provided at least one of that agency's contracts is over \$650,000 (over \$1.5 million for construction of a public facility) and contains a subcontracting plan. For DoD, a consolidated report shall be submitted for all contracts awarded by military departments/agencies and/or subcontracts awarded by DoD prime Contractors.

(D) The consolidated *SSR* shall be submitted annually for the twelve month period ending September 30. The report is due 30 days after the close of the reporting period.

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**252.219-7003 Small Business Subcontracting Plan (DoD Contracts).  
(Deviation 2013-O0014)**

As prescribed in [219.708\(b\)\(1\)\(A\)\(1\)](#), use the following clause:

**SMALL BUSINESS SUBCONTRACTING PLAN (DOD CONTRACTS)  
(DEVIATION 2013-O0014)(AUG 2013)**

\* \* \* \* \*

(a) *Definitions.* As used in this clause— \* \* \*

“Summary Subcontract Report (SSR) Coordinator,” means the individual who is registered in eSRS at the Department of Defense (9700).

\* \* \* \* \*

(h) (1) For DoD, the Contractor shall submit reports in eSRS as follows:

(i) The Individual Subcontract Report (ISR) shall be submitted to the contracting officer at the procuring contracting office, even when contract administration has been delegated to the Defense Contract Management Agency.

(ii) To submit the consolidated SSR for an individual subcontracting plan in eSRS, the contractor identifies the Government Agency in Block 7 (“Agency to which the report is being submitted”) by selecting the “Department of Defense (DoD) (9700)” from the top of the second dropdown menu. Do not select anything lower.

(2) For DoD, the authority to acknowledge receipt or reject reports in eSRS is as follows:

(i) The authority to acknowledge receipt or reject the ISR resides with the contracting officer who receives it, as described in paragraph (h)(1)(i) of this clause.

(ii) The authority to acknowledge receipt or reject SSRs in eSRS resides with the SSR Coordinator.

(End of clause)